

KNOWLEDGE IS ENDLESS

Level 8, 310 King Street Melbourne VIC – 3000 RTO: 45989 CRICOS: 04114B Email: <u>info@slit.edu.au</u>

Phone: +61 3 9125 1661

## CRITICAL INCIDENT ACTION FORM

|   | Critical Incident Ac                          | tion Form   |                              |       |
|---|---|---|------------------------------|-------|
| Relevant Standards SRTO 2015: 8.5 The National Code 2018: 6.8. Occupational Health and S regulations Person reporting the incider | afety Act 2004 and subordinate                | Linked Documents Critical Incident Policy Health and Safety Poli Student Manual and H Staff Handbook and Ha | cy and Procedure<br>Iandbook |       |
| Incident  |   |   |                              |       |
| Perso <mark>n(s)</mark> Affected  |   |   |                              |       |
| Place   Date   Time   |   |   |                              |       |
| Perso <mark>n R</mark> eporting   |   |   |                              |       |
| Context/Background  | Particulars (Use additional sheets if needed) |   | Action                       |       |
|   |   |   | Required                     | Taken |
|   |   |   |                              |       |
| Signature   |   |   | Date:                        |       |
| Forwarded To  | TUTE OF                                       | TECHN   | OLOG                         | Y     |
| DMIN use only   | NOWLEDGE                                      | IS ENDI   | FSS                          |       |
| Received by   |   |   | Date:                        |       |
| Remedial Actions<br>Taken   |   |   |                              |       |
| Further Action if<br>External Counselling<br>is Needed  |   |   |                              |       |
| Completed by  |   |   | Date:                        |       |