



Deferment and Allowable Suspension of Studies Application Form

Relevant Standards SRTO 2015: 1.7, 5.2 The National Code 2018: Standard 2.1.8, 9	Linked Documents Deferral, Suspension, and Cancellation of Enrolment Policy Student Code of Conduct Academic and General Misconduct Policy Students Complaints and Appeals Policy Withdrawal from Course Form
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Student Details

Name		Student ID	
Contact Phone			
Course/Group			
Expected length of Absence	(weeks)		

Your Reason(s) for Deferment or Allowable Suspension			
Details & Evidence <i>(Please provide as much details as possible)</i> Note: Relevant evidence is required: Attach any supporting documents with this form to support your application.			
Student Declaration and Signature	<i>All reasons given above are accurate and true. I also recognise my course progress obligations according to the Department of Immigration and Citizenship (DIBP (Formally DIBP)).</i>		
			Date:



ADMIN use only

Received by		Date:
Valid Evidence Sighted and/or Collected		
Decision	<input type="checkbox"/> Deferral Granted	From to
	<input type="checkbox"/> Deferral Not Granted	Reason:
	<input type="checkbox"/> Suspension Granted	From to
	<input type="checkbox"/> Suspension Not Granted	Reason:
If granted, Likely Impact on Course Duration		
Signature		Date:
Follow-up Action	If granted, forward the signed form to Student Admissions Officer for update of student's eCOE and course duration. If declined, advise the student of the outcome in writing.	



KNOWLEDGE IS ENDLESS